Grading Criteria for Final Reports

- Title Sheet (Project Title, Class Name, Date, Student Names) (4 pts)
- Executive Summary (4 sentences: What did you do? How did you do it (2 sentences)? What were the results?) (4 pts)
- Introduction (Background Info: Purpose of the project, Brief description of the project including project requirements) (4 pts)
- Device Design
  - Description of design process (early ideas, reasons for rejecting/accepting ideas, description of final design (refer to figures)) (4 pts)
  - Sketch 1 (easy to read, well-labeled, dimensions when appropriate) (4 pts)
  - Sketch 2 (same criteria) (4 pts)
- Device Performance (brief description of how the device performed. If it failed to perform, what was the cause(s)?) (2 pts)
- Recommendations (What would you do different next time?) (2 pts)

28 pts

Writing Quality (Few or no spellin errors, few or no grammar error, unproblematic to peruse) (10 pts)